

MINUTES OF THE  
MEETING OF GOVERNING BOARD, LEF OF  
WEST BROWARD COUNTY, INC.  
IMAGINE CHARTER SCHOOL AT WESTON

**MEETING MINUTES**  
**Date: August 19, 2014**

**CALL TO ORDER**

- Mr. Sandoe called the meeting to order at 5:50 p.m.

**ROLL CALL**

- Board members present, Patrick Sandoe, Jhanet Garcia, Radhika Paul, Don Francey and Priscilla Prado Stroze. The following persons were also present: Paul Eichner, attorney, Jacky Vernon (Regional Director Imagine Schools) Nadine Laham (Principal), Elsa Forthmuller (Region Finance Manager) and Karen Gross (Business Manager), Susana Padilla (Curriculum Coach), Erica Royal Barnes and Sylvia Allen (both on the middle school board).

**PUBLIC NOTICE**

- Mrs. Laham confirmed public notice

**APPROVAL OF MINUTES:**

- Approval of July 10, 2014 meeting

Motion to amend meeting minutes to correct spelling of Mr. Sandoe's name to Patrick and to correct the spelling of Radhika's name made by Priscilla Prado Stroze and seconded by Radhika Paul.

All in favor (aye 5-0)

Motion to accept meeting minutes as amended made by Priscilla Prado Stroze and seconded by Radhika Paul. All in favor (aye 5-0)

**PRINCIPAL'S REPORT**

- School needs 20 more students for combined school enrollment. Reaching out to children on waiting list.
- Elementary school is fully staffed. Middle school still has opening.
- New staff: 6 new in elementary and 6 new in middle.
- Elementary and middle schools are "A" schools. We are #1 in Weston in all but 2 FCAT testing areas.
- Two weeks prior to this meeting, there was a mini forum in WPB. Imagine rolled out Year 2 of its Academic Framework. Mr. and Mrs. Bakke were present. Imagine announced 2014 Imagine National Winners. Imagine Weston was awarded the National School of Character. Our school was recognized for academic growth and shared values. We were also the runner-up for the National School of the Year for Parent Choice. Thanks to all the parents for supporting the school. Two more national award years to display in the cafeteria.
- Discussion regarding parent surveys: Don Francey recommended two surveys a year. Recommendation made that only one survey done per family or made to accommodate information from one set of parents for multiple teachers.
- Imagine is celebrating 10 years. Friday t-shirts slogan is "What's in your Power Bag?" It has the new "Power of 10" logo.
- There was a 3 day professional development for teachers before school started.

*Pat Sandoe*  
Board President  
9/23/14

Motion to amend the agenda to include the Minutes of the June 11, 2014 meeting and July 1, 2014 Special meeting minutes made by Priscilla Prado Stroze, seconded by Don Francey. All Aye (5-0)

Motion to amend June 11, 2014 meeting minutes to fix spellings and correct language to expansion proposals made by Jhanet Garcia, seconded by Radhika Paul. All Aye (5-0)

Motion to approve the meeting minutes as amended made by Don Francey, second by Jhanet Garcia. All aye (5-0)

Motion to amend July 1, 2014 meeting minutes to correct spelling of names made by Priscilla Prado Stroze, seconded by Don Francey. All aye (5-0)

Motion to accept meeting minutes as amended made by Priscilla Prado Stroze, seconded by Don Francey. All aye (5-0)

Motion to approve final amended budget to provide for reserves in the 2013 budget to be used in the 2014-2015 budget as needed and thereafter with restrictive items of an allocation of 100K for maintenance reserve and 25 K for landscaping reserve for the 2013-2014 made by Jhanet Garcia and seconded by Radhika Paul. All Aye (5-0)

Motion to approve parent handbook, staff handbook and safety handbook made by Radhika Paul, seconded by Don Francey. All aye (5-0)

Motion to authorize board president to sign Venture Design contract pending review and approval by board attorney and Imagine Schools' review of the materials being purchased made by Priscilla Prado Stroze, seconded by Radhika Paul. All Aye (5-0)

#### **PUBLIC INPUT**

None

#### **BOARD INPUT**

Priscilla Prado Stroze asked a question about new teachers and what steps are taken in order to get them in line with the Imagine teaching standards.

Ms. Laham advised that all new teachers get an Imagine teacher mentor who monitors what they do.

In classes in which they believe the students could do better on testing-teachers are getting better help.

Mr. Sandoe referred to discussions in June regarding the 5-10 year partnership plan for our financial future.

Discussion on busing- trying to get as many people on the bus. Emphasized the need to put the information out there regarding the ridership week. Need to inform the parents that our funding depends on the amount of riders. Need to promote ridership during FTE week in October!

Mr. Sandoe brought up the school's mission statement. He had indicated some time back that he would like it to be improved upon. Would like it revisited in the near future.

Next board meeting will be 9/16/2014. Elsa will let the auditors know.

Meeting adjourned 7:52 p.m.

**AGENDA**  
**MEETING OF GOVERNING BOARD, LEF OF**  
**WEST BROWARD COUNTY, INC.**  
**IMAGINE CHARTER SCHOOL AT WESTON**

**Meeting Minutes**

Date: October 21, 2014

**Item 1: Call to order**

- Mr. Sandoe called to order the regular meeting of the LEF of West Broward, Inc. at 5:42 p.m. on October 21, 2014 in the Middle School Great room.

**Item 2: Public Notice and Roll Call**

- Board members present: Patrick Sandoe, Don Francey, Jhanet Garcia, Paul Eichner (attorney) and the following people were also present: Nadine Laham, Principal, Jacky Vernon (Regional Director Imagine Schools), Elsa Forthmuller (Finance Manager) and Karen Gross. Also present were Jason Montan, Ericka Barnes (arrived 6:50pm) and Sylvia Allen. **Public Notice:** Ms. Laham confirmed Public Notice.

**Item 3: Minutes**

- Minutes: September 23, 2014 LEF Board Meeting minutes were presented for review and approval. Motion to amend (p2 underpaid to understated of shared expenses, p2. mid page "will" to we'll) by Mr. Francey, Second by Ms. Garcia, all aye (3-0); Motion to approve as amended by Ms. Garcia, seconded by Mr. Francey, all aye (3-0).

**Item 4: Principal's Report**

- Ms. Laham indicated that student enrollment was at 740 for the elementary and that K-5 was fully enrolled, 42 students were in VPK and 242 students in the middle school, also fully enrolled.
- BAF testing consists of math, reading, science FCAT for elementary, mission statement still pending, fundraiser luncheon on Celebrity Silhouette set for November 16, 2014 60 of 100 tickets sold to date, DC trip for students set for next week, PAWS night for grades 3-5 had over 100 parents attend. Future fundraisers, a lot of parents stepping up to the plate. Fun Run at Weston Regional Park sometime in February. Golf in May at Lago Mar. Remainder of Principal's update was summarized in the agenda.

**Item 5: Region Director's Report**

- Presented by Ms. Vernon. Ms. Vernon indicated that it was not possible for Imagine Administration to meet with the board tonight. Ms. Sasse, through Ms. Vernon, indicated that Imagine is willing to do a meeting and that alternate dates are needed. Ms. Vernon summarized what she did in response to Mr. Sandoe's request for information. She reiterated that Imagine will always help, publicize, etc. Ms. Vernon did contact a professional fundraiser, website carestrategies4nonprofits.com. Ms. Vernon also followed up with grant specialists. One company said it will write grants, find 6 opportunities to apply to for a fee of \$750.00. Mr. Huber was talking with the school building owners re: the sale of the building. Ms. Garcia inquired what happened since the last discussion when the building price was out of range. Ms. Allen inquired about the documents the board needs to give proper direction. Ms. Vernon indicated she did not know specifics. Mr. Francey inquired as to whether Karl and Chris communicate. Chris has a tremendous portfolio of knowledge about REITS, straight mortgage, different instruments. Mr. Francey indicated that it is not the board's job to state the best method. Mr. Sandoe said the organization, including the board, needs to define goals and who is doing what, that Imagine has experience on the national level and that the board cannot pretend to have the expertise on the national level. What is Imagine's vision over the next seven years? Does it match the board's vision? Mr. Sandoe said he wants to see/hear Imagine corporate thoughts and wants to see their resources. Ms. Vernon responded to reference to Mr. Olkes as one of the two CEO's by indicating he is a consultant to Imagine. Mr. Francey indicated that the current business model is broken and while he appreciates Ms. Vernon's time, there is a situation to address. Mr. Francey said that the LEF of West Broward K-5 is a brand that has brought recognition

and revenue to Imagine; that we need to find the right solution in a timely manner. Mr. Montan said the board was seeking feedback, a defined time line and some concrete dates. Ms. Garcia indicated that we've been at this for the past three years and not getting any answers, she expressed surprise that Imagine was looking at purchase of the building again because before it was a no go and there has been no feedback to indicate that anything had changed. Mr. Montan stated that if the board does self help Imagine corporate will step back. Ms. Garcia indicated that if the school does fundraising how much is going where, that a defined purpose is needed, that we need to try to get more money for teacher salaries. Mr. Francey again reiterated that the board wants to get a CFO level person at the next meeting to discuss what Imagine's plans are post lease. It was decided to offer three meeting dates, November 18, November 25 or December 2 to Imagine. Ms. Vernon will convey those dates to Imagine Corporate and get back with the board.

**Item 6: Board Action**

- None

**Item 7: Public Input- Candy Teolis**

**Item 6: Board Action** – Mr. Francey thanked staff for input.

**Items 6: Next Meeting-** November 18, 2014 at 5:30 p.m.

**Item 7: Adjournment**

- Meeting adjourned at 7:15 p.m. The next meeting is scheduled for November 18, 2014 at 5:30 p.m.

*Bob*  
Governing Board President  
12/2/14