

**MEETING OF THE GOVERNING BOARD,
LEARNING EXCELLENCE FOUNDATION OF
WEST BROWARD COUNTY, INC.
d/b/a IMAGINE CHARTER SCHOOL AT WESTON**



A handwritten signature in blue ink, possibly reading 'J. Garcia', with the date '5/11/18' written below it.

**MEETING MINUTES
May 15, 2018**

CALL TO ORDER

The meeting was called to order by Ms. Garcia at 5:54 p.m.

ROLL CALL

Board members present: Jhanet Garcia, Jason Montan, Scott Beck, Sylvia Allen, and Pascale Royal. The following persons were also present: Julie Klahr, (attorney), Nadine Laham, (Principal), Jacky Vernon (Region Director Imagine Schools), Theresa Sumner (Assistant Principal), Karen Gross (Business Manager), Elsa Forthmuller (Finance Director).

PUBLIC NOTICE:

Ms. Laham confirmed public notice was given via the website, email blast and posted on the front door of the school.

APPROVAL OF MINUTES

Mr. Beck made the motion to approve the April 17, 2018 minutes. Ms. Royal seconded the motion. All ayes.

BOARD ATTORNEY UPDATE:

- Security Specialist Contract
 - Ms. Klahr reviewed a draft of the Weston/BSO/SRO contract received from John Flint May 14, 2018.

PRINCIPAL'S UPDATE AND NEW BUSINESS:

- BPA Conference
 - A 2-student school team won 3rd place nationally at the Dallas conference in the website design category. There were thousands of teams: Middle and High Schools, competing. Not many awards made to other Florida schools.
 - Technological lag was an issue. Suggested that we market the information to the news and other companies that could be community partners that can assist in funding technological advances and sponsoring the expenses to the conference.
- County Health Inspection 5/15/18
 - Ms. Sumner explained that during the Safety Patrol field trip to Orlando, there were many students that got sick and had bathroom emergencies on the journey back to Weston. Additionally, some students had been ill and couldn't go on the trip. The janitorial staff scrubbed and sanitized many critical school areas. On Monday, 170 students were absent from school to prevent catching anything. Some were actually sick, most were not.

- The Broward County Health Department came for inspection and the school passed. The school is to provide a list of student who were out and the Health Department will contact them.
- No students have yet been diagnosed with any identified disease.
- Imagine That! Showcase
 - Different grade levels created STEAM and service projects. Competition with other Imagine Schools in the area.
 - Replaced Science Fair.
- Contracts – to be approved in a subsequent meeting
 - Col-USA
 - SLA Management
- End of Year activities
 - Elementary yearbook signing tomorrow night.
 - June 5th – 5th grade moving up
 - To be held on Temple property
 - June 1st – 8th grade moving up
 - To be held at Bonaventure before the 8th grade party.
- Resignation of Board Member
 - Ms. Paul resigned effective June 2018 due to her relocation to NY
 - Ms. Klahr to work with staff with recommendations for replacement in accordance with bylaws.
 - Discussed revising bylaws from 9 to 5 members. Ms. Klahr advised that there is some attrition on board members once facility concerns are addressed. Should hold off looking until then.

BUDGET UPDATE

- Requested column to be added *Variance to Prior Month* in addition to *Variance from Budget*
- Summary to be added about changes in the current month
- Ms. Garcia requested changes in Revenue.
- Other expenses needed: getting school ready for next school year, replacement of dead landscaping (included in the projections budget)
- If there is money available in the budget in June: Ms. Laham will allocate stipends for team leaders, staff, chair persons, perfect attendance, etc., who went above and beyond their regularly contracted duties. Limited to \$20,000.
- Incentivizing staff is important, but Mr. Beck wants to be strategic about what monies are to be carried forward with respect to purchase of facility. Also wants to look at maintenance items that need to be tended to from report at earlier in the year.

REGION DIRECTOR: JACQUELYN VERNON –

- Update on Auditor Interviews and Selection
 - Ms. Garcia reviewed the results of the proposals. One proposer was not fully responsive. Met with Berman Hopkins and addressed delinquency in prior years. Already addressed some of those concerns and will be sending an engagement agreement.
- Good News for Imagine Weston
 - Three Promising Practices awards received at Imagine Weston.
 - Imagine Weston will be going to the National Character award presentation in Washington DC.
- Ms. Vernon and Ms. Klahr updated the Board on the MSD legislation and funding issues. Also discussed issues regarding security and mental health issues and funding.
- Ms. Klahr updated the Board on school facility and report from Mr. Francey.

PUBLIC INPUT

- None

BOARD INPUT

- Ms. Garcia inquired as to why having testing on a Monday. Typically, we try to avoid testing on Mondays, however, due to computer availability issues and the number of students testing there was a need to schedule some Mondays for testing to ensure all students had access.
- Ms. Garcia inquired about the school's technology proficiency and funding. Ms. Vernon is looking for grant finders and writers.
- Ms. Royal suggested Imagine needs to look more from a regional perspective regarding IT plans and procurement. She will participate in any meetings/committees to address this issue.
- Technology committee to be formed to address these issues.
- Mr. Beck made the motion to create a technology committee to include Mr. Montan and Ms. Royal with staff, other parents from BPA, and Mr. Zimmerman. Ms. Allen seconded the motion. All ayes.
- Mr. Beck expressed how very much he appreciated the Mother's Day Program and how successful it was.
- Mr. Beck brought up the 'All In' Funds. Where do we stand? \$10,818 is the balance. Where should the money be allocated? Technology? Teachers? Need staff recommendations for how to spend the money. Four criteria on what to spend the money on: curriculum, teacher retention, technology, facility repairs. Decisions to be made at next meeting.

BOARD ACTION

- Throughout the minutes.

NEXT BOARD MEETING

The next Governing Board meeting will be changed from June 19th to June 11th 2018 at approximately 5:30 p.m.

Meeting adjourned

The meeting was adjourned at 8:19 p.m.