

**MEETING OF THE GOVERNING BOARD,
LEARNING EXCELLENCE FOUNDATION OF
WEST BROWARD COUNTY, INC.
d/b/a IMAGINE CHARTER SCHOOL AT WESTON**

**MEETING MINUTES
Date: June 11, 2018**

*Memo WSK
8/21/18*

CALL TO ORDER

Mr. Francey called the meeting to order at 5:43 p.m.

ROLL CALL

Board members present: Don Francey, Erika Barnes, Sylvia Allen, Jhanet Garcia, Scott Beck, Pascale Royal and Jason Montan. The following persons were also present: Julie Klahr, (attorney), Nadine Laham, (Principal), Jacky Vernon (Region Director, South Florida Region Imagine Schools), Theresa Sumner (Assistant Principal), Karen Gross (Business Manager), Elsa Forthmuller (Finance Director) and Rod Sasse (EVP of the Gulf-Atlantic Group of Imagine Schools).

PUBLIC NOTICE:

Ms. Laham confirmed public notice was given via the website, email blast and posted on the front door of the school.

(Pascale Royal joined the meeting)

APPROVAL OF MINUTES

Mr. Beck made the motion to accept the May 15th, 2018 minutes. Mrs. Allen seconded the motion. All ayes 6-0

PRINCIPAL'S UPDATE AND NEW BUSINESS:

- End of year was very hectic, and very nice with many beautiful assemblies: Moving up ceremonies 5th and 8th; Awards assemblies; Kindergarten & PreK Moving up.

JULIE KLAHR

- **SRO** Contract update: Mr. Flint has agreed to about 90% of the contract changes. The School District reported to the City Managers that there are to be changes in District funding from \$46K to \$52K and a referendum for an additional 1/2 mil to \$57-\$59K. Working to incorporate BSO into the agreement as a third party.

2017-2018 Budget Update

(Jason Montan joined the meeting)

- Ms. Forthmuller reviewed the monthly financials with the board. Landscaping and repair & maintenance are the highest expenses in the budget. HVAC work is to be conducted.

2018-2019 Budget Review

- Preliminary budget for 2018-2019 does not include any “Pay for Performance” increases for Highly effective (3%) or Effective (1.5%) for the new year. This would approximate \$80,000 and would have to come out of the fund balance if other funds not available.
- Includes rate increase on extended day and additional Pre-K class
- Bare bones budget and will require a budget adjustment at some point in the year
- Fixed costs are increasing while revenue does not increase overall. Increases offset by other reductions.
(Rod Sasse arrived at 6:16pm)
- Discussion ensued regarding expanding elementary grades, etc. for sustainability of the school.
- Board wants to meet to discuss what decisions to be made regarding the middle school. They want to hear from teachers in the middle school and other stakeholders. Strategic Planning Workshop to be held once teachers return in September. This would be separate from the regular meeting.

CONTRACTS

- New and/or updated contracts can be approved subject to legal review and addition of language.
 - Col-USA Cleaning - Ms. Barnes motioned to approve the contract subject to legal review and addition of language by Ms. Klahr and to allow Mr. Francey to sign the contract once revised. Mr. Montan seconded the motion. All ayes 7-0.
 - Biscayne Air (corrected contract) - Ms. Barnes made the motion to approve the contract subject to legal review and addition of language by Ms. Klahr and to Mr. Francey to sign the contract once revised. Mr. Montan seconded the motion. All ayes 7-0.
 - Food Service: SLA Management - Ms. Barnes made the motion to ratify the contract subject to legal review. Mr. Montan seconded the motion. All ayes 7-0
 - A1A Bus Transportation - Mr. Beck made the motion to approve the contract, subject to legal review and addition of language by Ms. Klahr to allow Mr. Francey to sign the contract once revised. Mr. Montan seconded the motion. All ayes 7-0.

REGION DIRECTOR: JACQUELYN VERNON

- Ms. Vernon was thankful for the honor and privilege to attend both the 5th and the 8th grade moving up ceremonies. She extends public thanks to the parents and to Ms. Laham for leading these events.

PUBLIC INPUT

- None

BOARD INPUT

- Mr. Francey provided an update on the Negotiations with Mr. Edelman. It appears at this time that purchase is not on the table. Negotiating lease terms, capital improvements; modernization of building, parking situation, etc.
- Ms. Klahr is to negotiate with one of the board members.

BOARD ACTION

- Ms. Paul was the Parent Liaison and needs replacing due to her resignation. Ms. Garcia motioned to appoint Ms. Royal as the new Parent Liaison. Ms. Barnes seconded the motion. 6 ayes and 1 nay. Motion carries.
- Ms. Royal made the motion to approve the preliminary budget for fiscal 2018-2019. Mr. Beck seconded the motion. All ayes 7-0.
- Ms. Barnes made the motion to appoint a committee to work with Ms. Klahr to discuss and prepare a counter proposal to Mr. Edelman - Board members to include Mr. Francey, Mr. Beck and Ms. Garcia. Ms. Royal seconded the motion. 6 ayes, 1 nay. Motion carries.
- There needs to be a meeting about safety and security plan. There is an exemption for security under the Sunshine law.

NEXT BOARD MEETING

The next Board meeting is planned for August 21st at 5:30. September 17th will be the following governing board meeting (-which will consist of a workshop and then a meeting). September 25 will be a meeting for the sole purpose of approving the Auditors' report.

Meeting adjourned 8:47pm