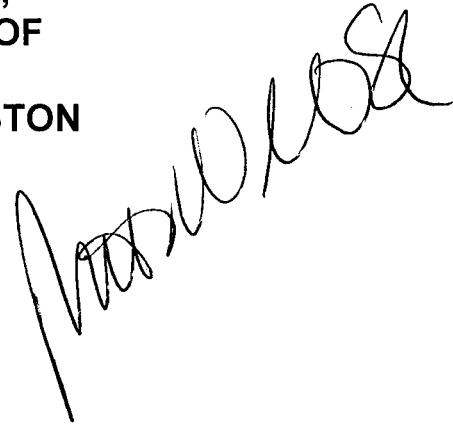


**MEETING OF THE GOVERNING BOARD,  
LEARNING EXCELLENCE FOUNDATION OF  
WEST BROWARD COUNTY, INC.  
d/b/a IMAGINE CHARTER SCHOOL AT WESTON**

**MEETING MINUTES  
August 21, 2018**



**CALL TO ORDER**

The meeting was called to order at 5:44 p.m.

**ROLL CALL**

Board members present: Jhanet Garcia, Priscilla Prado-Stroze, Jason Montan, Pascale Royal, Scott Beck and Erika Barnes. The following persons were also present: Julie Klahr (attorney), Nadine Laham, (Principal), Jacky Vernon (Region Director - Imagine Schools), Rod Sasse (Executive Vice President - Imagine Schools), Theresa Sumner (Assistant Principal), Susana Padilla (Curriculum Specialist), Karen Gross (Business Manager), and Elsa Forthmuller (Finance Director) .

**PUBLIC NOTICE:**

Ms. Laham confirmed public notice was given via the website, email blast and posted on the front door of the school.

**APPROVAL OF MINUTES**

Mr. Beck made the motion to accept the June 11, 2018 meeting minutes. Mrs. Royal seconded the motion. All ayes 5-0

Mrs. Garcia made the motion to accept the July 17, 2018 meeting minutes. Mrs. Royal seconded the motion. All ayes 5-0

**JULIE KLAHR**

- Announced the retirement of Jodi Perry at the District

**LEASE V BUY OPTION of SCHOOL FACILITIES**

- Mr. Edelman was expected to attend the meeting, but did not attend.
- Ms. Klahr to meet with Mr. Edelman next week and then meet with Imagine Schools. Then both to meet with Mr. Edelman prior to the next Board meeting of September 17th.
- Imagine schools suggests keeping purchase option open and on the table.
- Currently the school's lease was renewed at the highest rate of 3% rather than the 2% as was done previously.
- Mr. Beck to work with Ms. Klahr on negotiations with Mr. Edelman

## **PRINCIPAL'S REPORT:**

- Parent Student Handbook
  - Wazzle to be replaced by Plan Book throughout the grades
  - Proposed changes/additions are highlighted
  - Need to add last name to Priscilla's name on p 24
- Employee Handbook
  - Proposed changes/additions are highlighted
  - Additional changes to pp 2, 12, 26,(Wazzle) 58 (add Priscilla's last name)
- Venture Design Contract
  - Changes to sections 3.05, 3.06 and 3.07
  - Need to strike out the first 3.06
- Enrollment
  - Down 17 students
- New Staff and Teachers
  - 15 new employees; 2 were from PreK expansion, 13 replacing others who left
  - Huge teacher shortage in FL; difficult to find teachers
  - Ms. Royal to work with Ms. Laham for a quick marketing on filling the vacancies
- School Resource Officer
  - Karl Toro is new SRO. He is a Detective for BSO
  - Contract signed by BSO, Weston and LEF of West Broward
  - Difficulty getting traffic control performed by BSO due to fact that SRO cannot leave campus; orders from command @ BSO
  - Ms. Klahr to send executed contract to Board members and speak with BSO
- Statement of Assurance for Exceptional Student Education.
  - New policy - Ms. Klahr discussed amendment of District policies to be aware of the changes; this statement would change the contract if policy amended

## **2018-2019 BUDGET REVIEW**

- Budget slightly better than expected
- Final Amended actual budget for auditor
- Over-projected in some of the categories. Monies rolled over for current year
- Discussion regarding reserves allocation regarding salaries/bonuses etc. for staff
- Current 17 student deficit may impact budget for current fiscal year as well as the 3% increase in rent

- Can leave reserves in the General Fund balance

## **REGION DIRECTOR**

- Thank you to Ms. Laham for the forum in which CEO and National Directors came down and helped plan collaboration, rigor and 21st Century themes for Professional Development Training
- Good feedback from Imagine Corporate

## **PUBLIC INPUT**

- None

## **BOARD INPUT**

- Board account running out of money. Ms. Garcia noted most of the decline is due to increased legal fees. Matter to be placed on the agenda going forward
- Summer homework - not collected. Next year, Language Arts teachers should collect. Ms. Laham to address.
- Mr. Beck appreciated receiving agenda early; board feedback. Would like minutes earlier if possible.
- Discussions regarding technology in prior meetings; no movement yet.
- Ms. Prado-Stroze mentioned the current Rainy (adverse weather) Day Dismissal Policy; Handbook includes rain and adverse weather plan. Needs to be reviewed.

## **BOARD ACTION**

- Ms. Prado-Stroze made the motion to approve the Parent Student Handbook with amendments. Ms. Garcia seconded the motion. All ayes 6-0.
- Ms. Barnes made the motion to approve the Employee Handbook as amended. Ms. Royal seconded the motion. All ayes 6-0
- Ms. Garcia made the motion to approve as amended and authorize Ms. Prado-Stroze to sign the Venture Design Contract. Ms. Barnes seconded the motion. All ayes 6-0
- Ms. Garcia made the motion to approve the 2017-2018 Final Amended Budget as amended. Mr. Beck seconded the motion. All ayes 6-0
- Ms. Barnes made the motion to approve the Statement of Assurance for Exceptional Student Education and authorize Ms. Prado-Stroze to sign. Ms. Garcia seconded the motion. All ayes 6-0

## **NEXT BOARD MEETING - September 17, 2018**

- Board Meeting at 5:30p.m.
- Strategic Planning Workshop at 3:30p.m. Imagine needs to give/supply data on past history and enrollment.

**Meeting adjourned 8:10p.m.**