

**MEETING OF THE GOVERNING BOARD,  
LEARNING EXCELLENCE FOUNDATION OF  
WEST BROWARD COUNTY, INC.  
d/b/a IMAGINE CHARTER SCHOOL AT WESTON**

**MEETING MINUTES  
October 16, 2018**



**CALL TO ORDER**

The meeting was called to order at 5:58 p.m.

**ROLL CALL**

Board members present: Don Francey, Priscilla Prado-Stroze, Jhanet Garcia, Scott Beck, Sylvia Allen (arrived at 6:30pm) (Board Quorum) and Pascale Royal (arrived 6:43pm). The following persons were also present: Julie Klahr (attorney), Nadine Laham, (Principal), Jacky Vernon (Region Director - Imagine Schools), Theresa Sumner (Assistant Principal), Karen Gross (Business Manager), and Elsa Forthmuller (Finance Director).

**PUBLIC NOTICE:**

Ms. Laham confirmed public notice was given via the website, email blast and posted on the front door of the school.

**APPROVAL OF September 2018 MINUTES**

Workshop 9-17-18 - Mr. Beck motioned to approve the 9/17/18 workshop revised minutes as amended. Ms. Garcia seconded the motion. All ayes.

Ms. Prado-Stroze motioned to approve the Regular Meeting minutes of 9/17/18 with the noted change of Contracture to Contractual. Ms. Garcia seconded the motion. All ayes.

Ms. Prado-Stroze motioned to approve the Special meeting minutes of 9/25/18 as amended to include 'Ms. Garcia appeared by phone' and 'the letter to the school district regarding active shooter drill frequency to be clarified'. Mr. Beck seconded the motion. All ayes.

**PRINCIPAL'S REPORT:**

- 2018-2019 Charter School Compliance MSD Public Safety Act Full evacuation drill (in event of bomb threat, etc). Working with temple, church and surrounding properties. Compliance report requires 8 items for compliance - Imagine has complied with all 8 items.

- Ms. Prado-Stroze motioned to authorize the chair to sign the compliance form. Mr. Beck seconded the motion. All ayes.
- Compensation Pay for Performance plan proposed is the same as prior years. This year's budget did not include salary increases for this year's compensation plan. Final evaluations completed with return of VAM scores having been received. Roster of those who are entitled has been created.
  - Ms. Royal motioned to accept the Pay for Performance plan. Ms. Garcia seconded. All ayes.
- Salary Raises and Fund Balances include a total budget adjustment of \$79,100 includes teachers and staff. Staff to receive 3% increases. Salary increase needs to be applied retroactive to when they began this year. July or school year (some started July 1). Some Board members felt need to see the budget before addressing approval of this item. Mr. Francey felt comfortable making the decision tonight; agreed to do it at the time of approving the budget. Ms. Laham indicated desire to approve prior to the holidays and in anticipation of District raises due to bond that was approved this past summer.
  - Ms. Prado-Stroze motioned to approve up to \$80,000 from fund balance for raises. Mr. Beck seconded the motion. All ayes.
- Hispanic Heritage Celebrations - Imagine Weston has 74% Hispanic population - greater than the surrounding community of 54%.
- Active Killer Trainings and Code Red Drills forthcoming. November 6th training for staff.

### **Governing Board Attorney JULIE KLAHR Report**

- Lease: Ms. Klahr gave a report on conversations with Mr. Edelman; awaiting response from him to counter-proposal school sent him
- Mr. Beck requested pro forma statements as to how reserves would be able to be saved/accrued.

### **BOARD INPUT**

- Mr. Beck made the following suggestions:
  - Status of facilities lease discussions (see above)
  - Status of marketing approach for promoting middle school achievements - in progress
  - Budget review (standing agenda item for all future meetings) - Ms. Forthmueller received the October FTE numbers today. Budget pending. Will be on agenda with variance report monthly/at every meeting.
  - Review balance in LEF checking account - add as a standing agenda item. Ms. Garcia needs money now; Ms. Gross to make deposit.
- Ms. Royal discussed
  - developing a plan for communication between the PTP, volunteers, parents, teachers and staff. Witnessed many instances of rumor mill and manner of communication/lack thereof.
  - As a School of Character, there should be a level method of communication/interaction so not to be punitive. Adults should demonstrate better communication skills and hold each other to a higher standard. Ground rules to be laid and shared. Not just addressing what is being said, but how it is being said.
  - Ms. Laham to come to board with a plan regarding communication.

## **REGION DIRECTOR**

- Principal's retreat upcoming at Bonaventure Hotel
- School of Excellence Plan being reviewed next week by Imagine Schools Regionally
- Met with Temple D'Or Dorim staff last week at the school; they had never been on Imagine Weston campus previously; developing a relationship.
- Potential retirement of Principal, not announced or determined yet but planned for the end of the calendar year. Advertisement for replacement. Interview committee to be convened to include teachers and Governing Board member.
- Ms. Garcia requested to be informed prior to parents/staff being informed/advised.
- Ms. Royal, Ms. Prado-Stroze and Ms. Garcia volunteered to be available alternatively to participate in interviews.
- Mr. Beck requested that hiring/interview plan be communicated with the board.

## **PUBLIC INPUT**

- None

## **BOARD ACTION**

- None

## **NEXT BOARD MEETING -**

- Planned for November 20, 2018; however, this is just before the Thanksgiving Break. Next proposed date is Monday, December 10th.

**Meeting adjourned 8:44p.m.**