

**MEETING OF THE GOVERNING BOARD,
LEARNING EXCELLENCE FOUNDATION OF
WEST BROWARD COUNTY, INC.
d/b/a IMAGINE CHARTER SCHOOL AT WESTON**

**MEETING MINUTES
December 10, 2018**

*approved.
M. S. W. J.
11/15/18*

CALL TO ORDER

The meeting was called to order at 5:44 p.m.

ROLL CALL

Board members present: Don Francey, Priscilla Prado-Stroze, Pascale Royal, Scott Beck, Jason Montan, Sylvia Allen (arrived 5:50pm) and Erika Barnes (arrived 6:00pm). The following persons were also present: Julie Klahr (attorney), Nadine Laham, (Principal), Jacky Vernon (Region Director - Imagine Schools), Rod Sasse (Executive Vice President - Imagine Schools), Theresa Sumner (Assistant Principal), and Elsa Forthmuller (Finance Director).

PUBLIC NOTICE:

Ms. Laham confirmed public notice was given via the website, email blast and posted on the front door of the school.

APPROVAL OF MINUTES

Ms. Prado-Stroze made the motion to accept the October 16, 2018 meeting minutes. Ms. Royal seconded the motion. All ayes 5-0

REGIONAL DIRECTOR REPORT:

- Advertisement for Principal posted in various sources. Sixty to seventy resumes were submitted. The top 5 were interviewed. Two internal and three external candidates.
- Members of the interview committee included Ms. Royal represented the Governing Board; various teachers on the committee mixed by grade; Ms. Kelly from Imagine North Lauderdale and Ms. Forthmuller from Imagine. *Martha Gosselin - PTPpres*
- There was a scoring criteria. All candidates answered the same questions being scored 1-4 by all committee members.
- Ms. Sherry Krubitch was selected by the committee. Her resume was distributed to the Governing Board.
- Mr. Sasse spoke with prior co-workers and received glowing reports.
- The committee made the ultimate recommendation for who to present to the Governing Board.
- Fingerprints and due diligence to be done after board consideration.
- Public comment/input: Patricia Roach, teacher and Martha Gosling, parent.

*APB 11/15/18
K-2 - Britta
3-5 - Ince
M - Roach
Susana Padell*

- MOTION: Ms. Royal made the motion to approve Dr. Krubitch as an acceptable candidate for Imagine Weston principal; Ms. Prado-Stroze seconded the motion. All ayes 7-0.

PRINCIPAL'S REPORT

- A+ monies
 - 3 options were presented.
 - The Imagine Weston staff voted on accepting the following criteria to distribute the A+ monies: Where all who worked full time last year and returned this year are to receive equal share and part time who worked last year and returned this year would receive half a share.
 - Ms. Barnes made the motion to approve the A+ money distribution as voted by Imagine Weston staff; Ms. Royal seconded the motion. All ayes 7-0.
- Hardening Grant is a Florida state grant to maintain school campus' are as safe and secure as possible.
 - The District submitted for Charter Schools.
 - Exact amount in range of \$30,000-\$32,000.
 - PTP has been fundraising for security purposes as well and will cover excess costs not covered by the grant.
 - Concern mentioned regarding doors unlocking before school is populated in the early morning hours could be a security breach. To be addressed by administration.
 - MOTION: Ms. Barnes made the motion to allocate fund balance advance towards installation of security cameras to be reimbursed with the hardening grant funds, and PTP to cover any shortfall; Ms. Prado-Stroze seconded the motion. All ayes 7-0.
- Teacher evaluation - Administration believes the Marzano process and protocol still valid and good to use.
 - MOTION: Ms. Prado-Stroze made the motion to approve the usage of the Marzano protocol plan as presented by Ms. Sumner; Ms. Allen seconded the motion. All ayes 7-0.
- Administration evaluation - Florida Consortium of Public Charter School state approved evaluation system for school-based administrators.
 - MOTION: Ms. Prado-Stroze made the motion to accept the Florida Consortium of Public Charter School evaluation system for school based administration; Ms. Allen seconded the motion. All ayes 7-0.
- Marketing plan for 2019-2020-
 - Parent Massiel Isreal is doing a marketing assessment and not charging for her services. Based upon her SWOT (Strengths, Weaknesses, Opportunities, Threats) assessment she is looking to create mailers to target 4 zip codes. Cost of actual mailers/postage could be up to \$10,000.
 - MOTION: Ms. Barnes made the motion to approve a marketing budget of no more than \$10,000 from the general fund for implementation of SWOT marketing initiative, subject to content approval by Board Designee and new principal; Ms. Prado-Stroze seconded the motion. All ayes 7-0.
 - Marketing - branding, enrollment, registration mail out for February 2019.
 - Still need an ongoing plan
 - BPA needs funding as well and will require a separate plan.
 - Marketing should be a standing agenda item.

- MOTION: Ms. Prado-Stroze made the motion to appoint Ms. Royal as the Board Designee for marketing; Mr. Beck seconded the motion. All ayes 7-0.
- Teacher of the Year (TOY) announced: Ms. Elena Eacker from 2nd grade is Imagine Weston Teacher of the Year.
- Open Music Teacher position -
 - Mr. Taveras has resigned and taken another job.
 - Two male candidates are being considered for the position.
- Mayor's Challenge - Imagine Weston has won the Mayor's Challenge for the 8th year in a row. School has been awarded a prize check for \$4,000.
- Form 990 is tabled to January meeting.

JULIE KLAHR

- Update on Mr. Edelman and property.
 - LOI. Presented 12/10/18 draft. Reviewed various versions.
 - First right of refusal to be in the lease
 - MOTION: Mr. Beck made the motion to approve the Letter of Intent with revisions to include right of first refusal; Ms. Prado-Stroze seconded the motion. All ayes 7-0.

PUBLIC INPUT

- Positive comments regarding new principal.

BOARD INPUT

- Mr. Francey submitted his resignation. This will be his last Board meeting.

BOARD ACTION

- Refer to above MOTIONS.

NEXT BOARD MEETING - January 15, 2019

Meeting adjourned 8:40p.m.